

REAL ESTATE SALES ACADEMY POLICY STATEMENT

REQUIREMENTS TO OBTAIN A REAL ESTATE LICENSE

- You must be at least 18 years old
- Be a high school graduate or equivalent (G.E.D)
- Successfully complete the pre-license 40 hour course
- Be Sponsored by a broker

TUITION

- \$199 (includes books and materials)

MATERIALS

- Book
- Handouts and study guides
- Optional study materials available for purchase in class

COURSE PAYMENT

- Forms of payment accepted are Check, Credit Card, Money Order & Cash.
- **A \$35.00 fee will be assessed for any NSF check or any credit card charge not approved when processed.**

REFUND POLICY

- A \$50 fee is non-refundable.
- All Cancellations must be in writing.
- Textbooks are NON-refundable
- Notification prior to the class start date will entitle the student to a refund of tuition less the \$50 registration fee.
- No refunds will be issued after the start of the class.

ATTENDANCE POLICY

- Attendance is required for classroom study.

In signing this document I understand the above statements.

Student Signature

Student Name Printed

Date

**REAL ESTATE SALES ACADEMY
REGISTRATION FORM 2017
Michigan Pre-License**

NAME _____

ADDRESS _____

CITY, STATE, ZIP _____

HOME PHONE _____ WORK/CELLPHONE _____

EMAIL ADDRESS _____

LAST FOUR DIGITS OF SOCIAL SECURITY # _____

CLASS DATES _____ CLASS LOCATION _____

CLASS DAYS _____ CLASS TIMES _____

FEES: _____ \$199

FORM OF PAYMENT (CHECKS MADE PAYABLE TO RESA)

CHECK # _____ CASH _____

VISA# _____ EXP DATE _____

MASTERCARD# _____ EXP DATE _____

AMER EXPRESS# _____ EXP DATE _____

DISCOVER# _____ EXP DATE _____

**A \$35.00 fee will be assessed for any NSF check or any credit card charge not approved when processed.
Enrollment form can be faxed to (708) 398-6444**

STUDENT SIGNATURE

ENROLLED BY: _____ **ISSUED BOOK (Yes or No)** _____ DATE: _____

STUDENT LETTER
REAL ESTATE SALES ACADEMY
PRE-LICENSE COURSE INSTRUCTIONS

Welcome to Real Estate Sales Academy.

We hope that you find your course informative and enjoyable.

In addition to the textbook we will use for the course you will receive various handouts.

It would be helpful to bring a folder or binder for these materials.

Please bring a highlighter and a calculator to each class.

To prepare for the first session, please read Chapter 1, 2 and 4.

When reading the book, do not highlight or mark your book as we will have you highlight the material we feel is important for you to know.

You will receive a course outline at the first session.

Good luck!

