

# REAL ESTATE SALES ACADEMY

## 45 HOUR PRE-LICENSING MANAGING BROKER COURSE

### REAL ESTATE SALES ACADEMY POLICY STATEMENT

#### TUITION

- \$249 (includes books and materials)

#### MATERIALS

- Book
- Handouts and study guides

#### COURSE PAYMENT

- Forms of payment accepted are Check, Credit Card, Money Order & Cash.
- **A \$30.00 fee will be assessed for any NSF check or any credit card charge not approved when processed.**

#### REFUND POLICY

- A \$50 fee is non-refundable.
- All Cancellations must be in writing.
- Textbooks are NON-refundable
- Notification prior to the class start date will entitle the student to a refund of tuition less the \$50 registration fee.
- No refunds will be issued after the start of the class.

#### ATTENDANCE POLICY

- Attendance is required for classroom study. 30 hours can be completed as a homestudy course, 15 hours must be classroom study.
- Course completion requires a minimum of 75 percent or higher on the final exam.

In signing this document I understand the above statements.

---

Student Signature

---

Student Name Printed

---

Date

**REAL ESTATE SALES ACADEMY  
45 HOUR PRE-LICENSE MANAGING BROKER COURSE**

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY, STATE, ZIP \_\_\_\_\_

REAL ESTATE LICENSE # \_\_\_\_\_

HOME PHONE \_\_\_\_\_ WORK/CELLPHONE \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

-----  
**FEES: (CHECK ONE)**

TUITION AND BOOK (\$249) \_\_\_\_\_

**FORM OF PAYMENT (CHECKS MADE PAYABLE TO RESA)**

CHECK # \_\_\_\_\_ CASH \_\_\_\_\_

VISA# \_\_\_\_\_ EXP DATE \_\_\_\_\_

MASTERCARD# \_\_\_\_\_ EXP DATE \_\_\_\_\_

AMER EXPRESS# \_\_\_\_\_ EXP DATE \_\_\_\_\_

DISCOVER# \_\_\_\_\_ EXP DATE \_\_\_\_\_

**A \$30.00 fee will be assessed for any NSF check or any credit card charge not approved when processed.  
Enrollment form can be faxed to (708) 398-6444**

---

**STUDENT SIGNATURE**

ENROLLED BY: \_\_\_\_\_ DATE: \_\_\_\_\_